



10	ARUN SHUKLA f/o AYUSHI- (IX-B)	MEMBER	H.N.2011,PILANJI KOTLA N.DELHI	1 year	MEMBER
11	RUKSANA KAHTOON m/o SUALEHA- (VIII-A)	MEMBER	G-566,KIDWAI NAGAR (EAST)	1 year	MEMBER
12	ASMAT KHATOON m/o GAZALA- (VIII-A)	MEMBER	D-581,KIDWAI NAGAR (ESAT)	1 year	MEMBER
13	ANITA m/o HEMANT-(VIII-A)	MEMBER	J-494,DAKSHIN PURI	1 year	MEMBER
14	JAI PRAKSH SHUKLA f/o RISHI- (VII-A)	MEMBER	2032,PILANJI KOTLA MUBARAK PUR	1 year	MEMBER
15	SATTO m/o LAKHAN- (VII-A)	MEMBER	294/C,CHIRAG DELHI	1 year	MEMBER
16	SHIMLA m/o RAJEEV-(VII-B)	MEMBER	S-137/207,KIDWAI NAGAR (EAST)	1 year	MEMBER
17	RAM KISHAN f/o MANOJ- VI-A	MEMBER	JHUGGI NEAR SCHOOL KIDWAI NGR	1 year	MEMBER
18	JAI PRAKASH SINGH f/o RISHI- (VII-A)	MEMBER	2035.KOTLA MUBARAK PUR	1 year	MEMBER
19	RUBI BEGAM m/o ADIBA- (VIII-A)	MEMBER	7118, T-HUTS. KIDWAI NAGAR (EAST)	1 year	MEMBER
20	SURENDER DEV TIWARI f/o PRIYA TIWARI- (VII-A)	MEMBER	503,KHUPUR VILLAGE  KOTLA MUBARAK PUR	1 year	MEMBER
21	DHARM SHEELA M/O GEETANJALI (X )	MEMBER	234/E, PILANJI KOTLA MUBARAK PUR	1 year	MEMBER
22	VACANT	SOCIAL WORKER		1 year	SOCIAL WORKER

#### 5. Area of School Campus

- |  |                         |
|--|-------------------------|
| (i) In Acres                           | NIL                     |
| (ii) In sq. mtrs.                      | <b>Approx 3000 sq m</b> |
| (iii) Built up Area (Sq. mtrs.)        | <b>Approx 2000 sq m</b> |
| (iv) Area of playground in (Sq. mtrs.) | <b>Approx 666 sq m</b>  |
| (v) Other facility                     |                         |
| (vi) Swimming pool                     | No                      |
| (vii) Indoor game                      | No                      |
| (viii) Dance rooms                     | No                      |
| (ix) Gymnasium                         | No                      |
| (x) Music Room                         | 2 Rooms                 |

- (xi) Hostels No  
 (xii) Health and Medical Check up Yes

6. Details of the fee structure

- (i) Pre nursery No fee charged  
 (ii) Nursery Free Education from Nursery to Class XII  
 (iii) I to V NIL  
 (iv) VI to VIII NIL

7. Transport facility

- (i) Own Buses Not Available  
 (ii) Busses hired on contract basis Not Available  
 (iii) Details of transport charge Not Available

8. Details of salary being paid by the school to teaching staff/non-teaching (to be updated time to time)  
 Give information about other posts also.

Designation PGT/TGT/ PRT/ COUNSELLOR/ etc.	Scale of pay	Grade pay	% of D.A.	HRA	EPF CONTRIBUTION
T. G. Ts/H.M (Pry./Nry.)	9300-34800	4600/-	As per the norms adopted for Central Govt Employees	30% OF BASIC	N.A.
PRTs	9300-34800	4200/-		30% OF BASIC	N.A.
JUNIOR LIBRARIAN	9300-34800	4200/-		30% OF BASIC	N.A.
LAB ASSISTANT	5200-20200	2400/-		30% OF BASIC	N.A.
PET					

9. Mode of payment of salary

- (i) Name of the bank through which salary is drawing individuals ECS (Different Banks)  
 (ii) Through single cheque transfer advice NIL  
 (iii) Individual cheque NIL  
 (iv) Cash NIL

10. Library facility

- (i) Size of the library in sq. mtrs. 28 Sq mtrs.  
 (ii) No. of Periodicals 03  
 (iii) No. of Dailies 03

(iv)	No. of Reference books class- wise	COMMON BOOKS=2946
(v)	No. of Magazine	50
(vi)	Others	No

11. Name of the Grievance/ Redressal Officer With E-mail, Ph. No., Fax No.

Deputy Education Officer (G) for Primary/Nursery Classes (Room No. 8019) Palika Kendra, New Delhi. E-mail address: [deo-g.education@ndmcmil.gov.in](mailto:deo-g.education@ndmcmil.gov.in)

Contact: 41501353 ó 60 Extn. 2819.

Deputy Education Officer (A) for Middle, Secondary and Sr. Sec. Classes (Room No. 8016, Palika Kendra, New Delhi. E-mail address: [deo-admn.education@ndmcmil.gov.in](mailto:deo-admn.education@ndmcmil.gov.in)

Contact: 41501354 ó 60 Extn. 2816.

Timings: 3.00 PM to 4.00 PM on working Days.

In case of non-redressal individuals can also approach Director (Education) for all such problems in Room No. 7014. E-mail address: [director.education@ndmcmil.gov.in](mailto:director.education@ndmcmil.gov.in)

Contact: 41501354 ó 60 Extn. 2714.

Timings: 3.00 PM to 4.00 PM on working Days.

12. Members of Sexual Harassment committee : **1. Mrs Manju Kaul**

**2. Mrs Shashi Prasad**

13. Section wise enrolment of school for the

Current session

Enrolment as on 31.07.2016

Class & No. of Sections (Add more rows if needed for sections)	Enrolment (Gender wise)		Total Enrolment	Subjects in English medium
	M	F		
Nursery A	10	11	21	
Nursery B	10	10	20	
<b>Total of Nursery</b>	20	21	41	
I A	5	17	22	MATHS
I B	14	08	22	MATHS
I U	05	08	13	
II A	20	13	33	MATHS
II U	04	06	10	
III A	15	12	27	MATHS
III U	06	04	10	
IV A	12	10	22	MATHS
IV B	14	09	23	MATHS

IV U	06	03	09	
V A	15	10	25	MATHS
V B	10	12	22	MATHS
V U	10	03	13	
<b>Total class I to V</b>	136	115	251	
VI A	20	13	33	MATHS,SCIENCE
VI B	20	10	30	MATHS
VI C	19	14	33	MATHS
VII A	25	07	32	MATHS
VII B	22	11	33	MATHS
VII C	22	09	31	MATHS
VIII A	17	08	25	SCIENCE,MATHS
VIII B	22	13	35	
VIII C	32	07	39	
<b>Total of class VI to VIII</b>	199	92	291	
<b>Grand Total of Nur. To VIII</b>	335	207	542	

14. Academic session period

From 01/04/2016 to 31/03/2017

15. Vacation period

From 11/05/2016 to 30/06/2016 (Summer vact.)

From 8/10/2016 to 10/10/2016 (Autumn break)

From 26/12/2016 to 15/01/2017 (Winter break)

16. Admission period

Throughout the year for I TO VIII

17. Particular of teaching staff (to be updated time to time)

Name & Designation	Employee Code	Permanent/ Regular/ Contract/ Guest faculty etc.	Date Of Appointment	Trained/ Untrained	Teaching Subjects and Total periods assigned in a week.	Responsibility*
Mr. Rakesh Kumar Chilana (Vice-Principal)	(244137)	Permanent	23/7/1987	Trained	English-12	Head of School
Smt. Mala Sharma (Asstt Teacher)	(256710)	Permanent	03/01/1991	Trained	All Subjects	Class Teacher
Smt Anjana Varma (Asstt Teacher)	(305887)	Permanent	07/02/1998	Trained	All Subjects	Class Teacher
Uma Chauhan	(306930)	Permanent	12/11/2001	Trained	All Subjects	Class Teacher

(Asstt Teacher)						
Smt. Shakuntla (Asstt Teacher)	(292029)	Permanent	13/08/1997	Trained	All Subjects	Class Teacher
Mr.Kailash Chandra Daksh (Asstt Teacher)	(291659)	Permanent	27/08/1997	Trained	All Subjects	Class Teacher
Mr. Nand Kishore (Asstt Teacher)	(293837)	Permanent	30/08/1997	Trained	All Subjects	Class Teacher
Smt Sudha Gloria Kujur (Asstt Teacher)	(303420)	Permanent	23/08/1997	Trained	All Subjects	Class Teacher
Smt Neeru Gupta (Asstt Teacher)	(306247)	Permanent	01/08/2008	Trained	All Subjects	Class Teacher
Smt. Suman Kapoor (Asstt Teacher)	(206327)	Permanent	23/10/1979	Trained	All Subjects	Class Teacher
Gulab Jha (Asstt Teacher)	(306964)	Permanent	13/11/2001	Trained	All Subjects	Class Teacher
M/S Shahnaz Praveen (Asstt Teacher)	(215443)	Permanent	19/03/1984	Trained	All Subjects	Class Teacher
Smt. Nasreen Jahan (Asstt Teacher)	(219338)	Permanent	01/02/1982	Trained	All Subjects	Class Teacher
Mr. Jai Prakash (TGT Hindi)	(255283)	Permanent	07/02/1989	Trained	Hindi-30	Class Teacher
Mrs. Manju Kaul (TGT Eng)	(247040)	Permanent	26/08/1987	Trained	English-32	SMC I/C Class Teacher
Mr.Sanjeev Kumar (TGT SST)	(267387)	Permanent	15/07/1991	Trained	Social Science-30	Exam-I/C
Smt.Shashi Prasad	(271693)	Permanent	05/08/1992	Trained	English-32	Class Teacher

(TGT SC.)						
Mrs.Meenakshi Dawar (TGT Sc.)	(269284)	Permanent	15/07/1992	Trained	Science-30	Class Teacher
Mrs. Taruna Diwan (TGT SST.)	(261884)	Permanent	20/07/1990	Trained	SSst-30	Class Teacher
Mrs.Radha katoch (TGT Maths)	(255689)	Permanent	23/02/1989	Trained	Maths-32	Class Teacher, School Time Table
Mrs. Meena Kumari (TGT Sc.)	(268062)	Permanent	15/07/1991	Trained	Sceince-30	Class Teacher
Mr. Khem Dutt (TGT Skt)	(305973)	Permanent	30/04/1998	Trained	SKt.-34	Class Teacher
Mr. Bodh Raj Meena (TGT Hindi)	(257289)	Permanent	12/10/1989	Trained	Hindi-30	Adm I/C Class Teacher
Mr.Ajay Kumar (TGT Eng)	(305838)	Permanent	19/01/1998	Trained	English-30	Class Teacher
Raj Kumar (Lab Asstt)	(252536)	Permanent	01/06/1988	Trained	Lab-28	Science Lab I/C
Smt. Nassem Ara(Asst Tr UR)	(310736)	Permanent	01/02/1982	Untrained	All Subjects	Class Teacher
Ms. Yasmeen Aslam (Asstt. Tr Ur)	(310738)	Contract	27/01/2010	Untrained	All Subjects	Class Teacher
Mr. Amit Chhikara (PET)	(312757)	Contract	16/07/2013	Untrained	PET-32	Students Supervision
Miss Rimmi (Liabrarian)	(314506)	Guest	16/01/2015	Untrained	Library-32	Library I/C
Mrs. Anju Arora (TGT Skt)	(312902)	Guest	05/09/2013	Untrained	Skt.-32	Class Teacher

Ms. Amandeep Kaur (TGT Maths)	(312900)	Guest	14/08/2013	Untrained	Maths-36	Class Teacher
Mr. Ashraf Un. Nabi Khan(TGT Comp.SC)	(312761)	Guest	16/07/2013	Untrained	Computer-32	Comp Lab I/C
Mrs. Alka (TGT SST.)	(312983)	Guest	14/08/2013	Untrained	SSt.-32s	Class Teacher
Md. Tauheed Alam(I.T.Asstt.)	(314485)	Guest	22/01/2015	Untrained	Computer-28	All Office Work
Miss Priyanka Goel (TGT Home Sc.)	(314462)	Guest	16/01/2015	Untrained	Home Science-32	Mid day Meal
Mrs. Priya Srivatsav (Special Edu)	(314496)	Guest	16/01/2015	Untrained	Special Education-32	Class Teacher
Miss Pooja Rani Pandey (Lab Asstt.)	(314450)	Guest	16/01/2015	Untrained	Lab Assistant-32	Lab Assists

\*= (e.g. Class Tr. , Mid Day Meal I/C, Examination I/C, Admission I/C, Time Table I/C etc.) may mention multiple responsibilities for example Class Teacher and Mid Day Meal I/C.

### Other Information

18. Brief about History of school in 100 words: The School was started in 1956 to provide the education upto class Vth with Hindi Medium. After that the school upgraded to class VIIIth i.e. Middle class with Hindi and English Medium. The numbers of students were increasing as a result it posses the standard of class 10<sup>th</sup> in 2012 with both Hindi as well as English Medium. The students of schools participated in various activities like sports Etc.

1. Main achievements ( Academic, sports, co-curricular etc ) of school in session 2015-16 . (Please include Photos also)
2. Main achievements ( Academic, Sports, Co-Curricular etc ) of school from 1<sup>st</sup> April 2016 to till date. (Please include Photos also)
3. Information about HM

S. No.	Name	Designation	Employee code	Date of joining present school	Remarks
	No H.M. Available				

#### 4. Information about Nearest Police Station

S. No.	Approx. Distance from School	Address of Nearest Police station	Land Line Number
1	2 K.M.	Kotla Mubarak Pur, New Delhi	011-24620106/24624825

#### 5. Information about Rooms

S. No	Room No.	Floor(E.G. G.F. = Ground Floor, F.F.= First Floor Etc.)	# Utilization (e.g.= Xii-A, Library, Staff Room)	Size Of Room In Meter (L*B*H), e.g. (6.2*5.2*5)	No. Of Windows	No Of Doors	No Of Fans	No. Of Tube Lights	Remarks
1	1	G.F. (Porta Cabin)	VICE PRINCIPAL OFFICE	(9*7*3)	03	01	04	28	
2	2	G.F.	COMPUTER ROOM	(9*7*3)	04	01	04	28	
3	3	G.F.	AUDIO VISUAL ROOM	(9*7*3)	04	01	04	28	
4	4	G.F.	CLERK ROOM	(9*7*3)	04	01	04	28	
5	5	G.F.	EXAM ROOM	(9*7*3)	04	01	04	28	
6	6	G.F.	CLASS VIII-A ENGLISH MEDIUM	(9*7*3)	04	01	04	28	
7	7	G.F.	VIII-B HINDI MEDIUM	(9*7*3)	04	01	04	28	

8	8	G.F.	VIII-C HINDI MEDIUM	(9*7*3)	04	01	04	28	
9	9	G.F.	IX- A,ENGLISH MEDIUM	(9*7*3)	04	01	04	28	
10	10	G.F.	IX-B HINDI MEDIUM	(9*7*3)	04	01	04	28	
11	11	G.F.	IX-C HINDI MEDIUM	(9*7*3)	04	01	04	28	
12	12	G.F.	X-A, HINDI MEDIUM	(9*7*3)	04	01	04	28	
13	13	G.F.	X-B HINDI MEDIUM	(9*7*3)	04	01	04	28	
14	14	G.F.	VI-B HINDI MEDIUM	(9*7*3)	04	01	04	28	
15	15	G.F.	VI-C HINDI MEDIUM	(9*7*3)	04	01	04	28	
16	16	G.F.	I-B, HINDI MEDIUM	(9*7*3)	04	01	04	28	
17	17	G.F.	IV-A, HINDI MEDIUM	(9*7*3)	04	01	04	28	
18	18	G.F.	V-A, HINDI MEDIUM	(9*7*3)	04	01	04	28	
19	19	G.F.	V-B HINDI MEDIUM	(9*7*3)	04	01	04	28	
20	20	G.F.	IV-B HINDI MEDIUM	(9*7*3)	04	01	04	28	
21	21	G.F.	III-A HINDI MEDIUM	(9*7*3)	04	01	04	28	
22	22	G.F.	I-U URDU MEDIUM	(9*7*3)	04	01	04	28	
23	23	G.F.	IV+V-U HINDI	(9*7*3)	04	01	04	28	

			MEDIUM						
24	24	G.F.	II+III-U URDU MEDIUM	(9*7*3)	04	01	04	28	
25	25	G.F.	H.M.ROOM	(9*7*3)	04	01	04	28	
26	26	G.F.	I-A HINDI MEDIUM	(9*7*3)	04	01	04	28	
27	27	G.F.	NUR-A+B, HINDI MEDIUM	(9*7*3)	04	01	04	28	
28	28	G.F.	II-A, HINDI MEDIUM	(9*7*3)	04	01	04	28	
29	29	G.F.	MUSIC ROOM	(9*7*3)	04	01	04	28	
30	30	G.F.	HOME SCIENCE	(9*7*3)	04	01	04	28	
31	31	G.F.	VII-A HINDI MEDIUM	(9*7*3)	04	01	04	28	
32	32	G.F.	VII-B HINDI MEDIUM	(9*7*3)	04	01	04	28	
33	33	G.F.	VII-C HINDI MEDIUM	(9*7*3)	04	01	04	28	
34	34	G.F.	YOGA ROOM	(9*7*3)	04	01	04	28	
35	35	G.F.	MATHS LAB	(9*7*3)	04	01	04	28	
36	36	G.F.	CLASS VI-A, ENGLISH MEDIUM	(9*7*3)	04	01	04	28	
37	37	G.F.	STAFF ROOM	(9*7*3)	04	01	04	28	
38	38	G.F.	SCIENCE LAB	(9*7*3)	04	01	04	28	
39	39	G.F.	LIBRARY	(9*7*3)	04	01	04	28	
40	40	G.F.	MEDICAL	(9*7*3)	04	01	04	28	
41	41	G.F.	STORE ROOM	(9*7*3)	04	01	04	28	

# = If room is utilized for class then please mention the medium of the class for example Class XII A , English Medium, V A Hindi Medium and so on.

- Whether the school has facility of Toilet block for Physically Challenged (Yes/No): Yes
- Whether the school has Ramp for Physically Challenged. (Yes/No): No

6. Information about Toile Blocks

Toilet Block No.	Floor	Used By Male / Female	Used By Staff/ Students	No. of W. Cø	No. of Urinals
A BLOCK	GROUND	MALE	STAFF	02	02
B BLOCK	GROUND	FEMALE	STAFF	02	00
C BLOCK	GROUND	MALE	STUDENTS	05	05
D BLOCK	GROUND	FEMALE	STUDENTS	04	04

7. Information about Drinking Water Facilities

Total No. of taps	Total No. of functional taps	No. of Water Coolers	No. of RO etc.
12	10	02	00

8. Information about various clubs in the school

S. No	Name Of Club/ Houses (e.g. Eco Club)	No. of Club / House members	In-charge Of Club/ Houses	Activities Performed In Club/Houses
1	ECO CLUB	31	MR.NARESH	Plantation,Cleaniness
2	CULTURAL CUB	15	MRS.SUMAN KAPOOR	Music classes etc.

9. Important contact numbers

S. No	Designation	Extension Followed by 41501353 To 68	Direct Number
1.	DIR (Edn.)	2714	23360114
2.	Jt. Dir (Edn.)	3009	
3.	DEO (A)	2016	41501354
4.	DEO (G)	2019	
5.	AEO (Mid Day Meal Scheme)	3113	
6.	DD (NSES)		23347296
7.	DD (NSES Gen.)	3901	
8.	SO (Edn.)	2401	

S. No.	Designation	Name	Land Line No.
1.	J. E (Civil)	N.K.MEENA	011-26110867
2.	A.E. (Civil)	RAWAT	011-24671507
3.	E.E. (Civil)		
4.	J. E (Electrical)	MAHESH	011-24102446
5.	A.E. (Electrical)	ACHAL KUMAR	011-24671506
6.	E.E. (Electrical)	NASIR	011-24102446
7.	Section Officer (Horticulture)		
8.	Any Other		